FR Documents submission – Instructions for Internship copy (FORM C)

Form C is considered as a single document where PART A & Part B should be printed on both sides of a single paper. (PART A front page & PART B on reverse) - Part A & B printed in Separate sheets **are NOT accepted** and any **alignment issues** in FORM C **is NOT accepted.**

Please note that any alteration/modification on your internship certificate such as erased or altered or tippexed will not be accepted. (Only a clear copy of the internship certificate is accepted)

INTERNSHIP DATES:

1ST SIX MONHTS	**10.11.2025**
	09.05.2026
2ND SIX MONTHS	**10.05.2026**
	09.11.2026

FAQs

1. **Can I get part A in one paper and part B in another paper (2 separate papers) ?**

➢ No. Form C is a single document. Both Part A and Part B should be on the same document, with Part A on the front page and Part B on the reverse side.

2. **Can I submit two separate papers and paste them together ?**

➢ No. Pasted documents are not accepted.

3. **Can I alter Form C ?**

➢ No. Any alterations in Form C are not accepted.

4. **Can I fill out the form in simple letters ?**

➢ Yes, you can fill out the form in simple letters, but do not make any alterations. Ensure that all spellings are correct.

5. **Can I write my name with initials in Form C ?**

➢ No. Your full name is required.

6. **What name should I write in Form C ?**

➢ Write the name as it appears on your degree certificate. Follow the same name order.

7. **What should I write in the Official Address section ?**

➢ Write the name of the hospital where you did your internship.

8. **What should I write in the Permanent Address section ?**

➢ Write your personal address.

IMPORTANT NOTE

1. **Signatures and Seals Required:**

- **Form C-Part A:** Must contain both the consultant's and the director's signature and seal (2 signatures, 2 seals).
- **Form C-Part B:** Must contain both the consultant's and the director's signature and seal (2 signatures, 2 seals).

2. **Please make sure that the dates provided in form "C" are correct and match up with each other (i.e., the starting and ending dates).**